

FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

SECTION 1: General Provision (APPLICANT to read and sign)

1. No work of any kind may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. The permit will expire if no work is commenced within six months of issuance.
5. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
6. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.
7. Development shall not be used or occupied until a Certificate of Compliance is issued.
8. If approved, permit is valid for one year from date issued and will need to be renewed if work is not completed at that time.
9. THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

(APPLICANT'S SIGNATURE) _____ DATE _____

SECTION 2: Proposed Development (To be completed by APPLICANT)

NAME	ADDRESS	TELEPHONE	EMAIL
APPLICANT	_____	_____	_____
CONTRACTOR	_____	_____	_____
ENGINEER	_____	_____	_____
SURVEYOR	_____	_____	_____

PROJECT LOCATION: (911 address must be obtained prior to issuance of this permit)

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, lot number, tax account number or legal description (attach) and, outside urban areas, the distance to the nearest intersecting road or well-known landmark. A sketch attached to this application showing the project location would be helpful.

DESCRIPTION OF WORK (Check all applicable boxes):

A. STRUCTURAL DEVELOPMENT

ACTIVITY

STRUCTURE TYPE

New Structure

Residential (1-4 Family)

Addition

Residential (More than 4 Family)

Alteration

Non-residential (Flood proofing? Yes)

Relocation

Combined Use (Residential & Commercial)

Demolition

Manufactured (Mobile) Home (In Manufactured

Replacement

Home Park? Yes)

ESTIMATED COST OF PROJECT \$ _____

B. OTHER DEVELOPMENT ACTIVITIES

Clearing

Fill

Mining

Drilling

Grading

Excavation (Except for Structural Development Checked Above)

Watercourse Alteration (Including Dredging and Channel Modifications)

Drainage Improvements (Including Culvert Work)

Road, Street or Bridge Construction

Subdivision (New or Expansion)

Individual Water Well

Individual Sewer (Septic) System

Other (Please specify) _____

After completing SECTION 2, APPLICANT should submit form to the Local Administrator for review.

SECTION 3: Floodplain Determination (To be completed by the LOCAL ADMINISTRATOR)

The proposed development is located on FIRM Panel No. _____, Dated _____.

The Proposed Development:

Is **NOT** located in a Special Flood Hazard Area (Notify the applicant that the application review is complete and NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED).

Is partially located in the SFHA, but building/development is not.

Is located in a Special Flood Hazard Area
FIRM zone designation is _____.

"100 -Year" flood elevation at the site: _____ ft. NGVD (MSL)
Unavailable

Is located in the floodway.

See Section 4 for additional instructions.

SIGNED _____ DATE _____

SECTION 4: Additional Information Required (To be completed by LOCAL ADMINISTRATOR)

The applicant must submit the documents checked below before the application can be processed:

- A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, and proposed development.
- Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials used below the first floor, details of floodproofing of utilities located below the first floor, and details of enclosures below the first floor.

Also, _____

- Subdivision or other development plans. (If the subdivision or other development exceeds 50 lots or 5 acres, whichever is the lesser, the applicant must provide "100-year" flood elevations if they are not otherwise available).
- Plans showing the extent of watercourse relocation and/or landform alterations.
- Change in water elevation (in feet) _____ Meet ordinance limits on elevation increases
 YES NO
- Top of new compacted fill elevation _____ ft. NGVD (MSL).
- Floodproofing protection level (non-residential only) _____ ft. NGVD (MSL). For floodproofed structures, applicant must attach certification from registered engineer or architect.
- Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the "100-year" flood. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted.
- Other : _____

SECTION 5: PERMIT DETERMINATION (To be completed by LOCAL ADMINISTRATOR)

- I have determined that the proposed activity :
- A. Is
 - B. Is not

in conformance with provisions of The Flood Damage Prevention Ordinance date 1/13/09. The permit is issued subject to the conditions attached to and made part of this permit.

SIGNED _____ DATE _____

If Box A is checked, the Local Administrator may issue a Development Permit upon payment of designated fee. If Box B is checked, the Local Administrator will provide a written summary of deficiencies. Applicant may revise and resubmit an application to the Local Administrator or may request a hearing from Board of Appeals.

APPEALS: Appealed to Board of Appeals? YES NO

Hearing date: _____

Appeals Board Decision - Approved? YES NO

Reasons/Conditions: _____

SECTION 6: AS-BUILT ELEVATIONS (To be submitted by APPLICANT before Certificate of Compliance is issued)

The following information must be provided for structures that are part of this application. This section must be completed by a registered professional engineer or a licensed land surveyor (or attach a certification to this application). Complete 1 and 2 below.

1. Actual (As-Built) Elevation of the top of the lowest floor, including basement is: _____ ft. NGVD (MSL).

2. Actual (As-Built) Elevation of floodproofing protection is _____ ft. NGVD (MSL).

SECTION 7: COMPLIANCE ACTION (To be completed by LOCAL ADMINISTRATOR)

The LOCAL ADMINSTRATOR will complete this section as applicable based on inspection of the project to ensure compliance with the community's local law for flood damage prevention.

INSPECTIONS DATE: _____ BY _____ DEFICIENCIES? Yes No

 DATE: _____ BY _____ DEFICIENCIES? Yes No

SECTION 8: CERTIFICATE OF COMPLIANCE (To be completed by LOCAL ADMINISTRATOR)

Certificate of Compliance issued : DATE _____ BY _____